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The Hongkong Japanese Club Unit 902, 9/F., Tower535, 535 Jaffe Road, Causeway Bay, Hong Kong Tel (852) 2577 3669 Fax (852) 2577 5534

Cir Let No.23310(E)

Dear Members,

Call for "The 2016 Kumamoto Earthquake Contributions"

The Hongkong Japanese Club would like to express our heartfelt sympathy to those who were affected by the earthquake, which hit Kumamoto and its surrounding areas in Kyushu on 14th and 16th April 2016. To support those who are displaced, we would like to run a donation campaign. All donations will be sent to "The 2016 Kumamoto earthquake contributions" administered by the Government of Japan.

We accept your donation in person and by mail until Monday 27th June 2016. Please write your Hong Kong dollar cheque to: **The Hongkong Japanese Club – KUMAMOTO.**

In Person:

Place: The reception desk on the 9th floor

Time: 9:00 – 19:00 Monday – Friday

10:00 – 15:00 Saturday

* We regret that we will not be able to accept a donation on Sundays and Public Holidays due to security reasons.

By Mail:

Please send a crossed cheque to:

The Hongkong Japanese Club Unit 902, 9/F, Tower 535, 535 Jaffe Road, Causeway Bay, Hong Kong

1) Please note that The Hongkong Japanese Club is not a charitable institution, which is exempt from tax under section 88 of the Hong Kong Inland Revenue Ordinance for charitable purposes. **Therefore, a donation to this campaign will not be tax deductible.** For further details, please contact the Inland Revenue Department.

2) If you would like an acknowledgement slip, please fill in one below and mail/bring to the Club along with a crossed cheque. Unfortunately, the Club will not be able to issue an acknowledgement slip for any cash donation.

3) Please make your donation in Hong Kong dollars. We regret that we are unable to accept any donation in foreign currency including Japanese Yen and Chinese Renminbi.

Thank you very much.

Sincerely,

Toshihide MOTOSHITA
President, The Hongkong Japanese Club
______Acknowledgement Slip______dd/ mm/ 2016
Name ______Affiliation ______Affiliation ______Address
Amount HK\$

The above mentioned amount for donation of "The 2016 Kumamoto Earthquake Contributions"

The Hongkong Japanese Club

25th April 2016