



APPENDIX

GENERAL CLUB RULES AND INFORMATION

CAR PARKING

Car parking facilities are available at Taikoo Place. Use of such parking facilities are subject to the terms and conditions as may from time to time be prescribed by the provider of the car parking facilities.

CHILDREN

When accompanied by their parent Member of The Hongkong Japanese Club, children over the age of six may be admitted on any evening after 5:30 p.m. Such age restriction will not apply on Saturdays.

Children under the age of 18 will not be allowed in the Bar and Lounges at all times.

Children under the age of 18 are not permitted to drink liquor on the Club premises.

CLUB HOURS

The Club premises will be open from 7:00 a.m. – 11:00 p.m. and, subject to restrictions applicable to specific areas of the Club premises, will normally be available for use by The Hongkong Japanese Club Members and their guests from Monday to Saturday, unless notification to the contrary is given by The Refinery's Club Management, or when typhoon signal No. 8 or the Black Rain Storm Warning Signal is hoisted, whereupon the Club will automatically close. The Club will be closed on Sundays and Public Holidays.

CONDUCT

The Hongkong Japanese Club Members and their guests shall always conduct themselves in a responsible fashion and shall avoid doing anything which will or may likely annoy or give offence to other Members, Nominees, guests or employees of the Club.

The use on the Club premises of any musical instrument, camera or video recording equipment (including smart phones or other electronic devices for photo-taking or recording purposes) is prohibited.

No food or drink may be brought onto the Club premises for consumption by The Hongkong Japanese Club Members or their guests.

DRESS CODE

Casual wear (except torn jeans, shorts, singlets and sandals) may be worn on the Club premises. The Board of Directors reserves the right to direct the staff member to refuse entry to any person who is considered to be dressed in an inappropriate fashion.

No sportswear may be worn on the Club premises.

The Hongkong Japanese Club Members are requested to ensure that their guests are aware of, respect and observe the dress code of the Club.

**GAMES**

Only those games authorized by the Board of Directors from time to time may be played on the Club premises.

MOBILE TELEPHONE AND ELECTRONIC DEVICES

Mobile telephones must be kept on silent mode at all times within the Club premises and are permitted to be used for communication in The Terrace only.

I-pads, kindles or other similar tablets may be used in the Bar and Lounges and the Terrace on the condition that they are used on silent mode only.

Telephone and electronic devices may be used in the private dining room only during periods when it has been booked by a Member of The Hongkong Japanese Club.

Save as aforesaid, mobile telephones or electronic devices of any description may not be used to receive, play, or communicate audibly.

PETS

No pets or animals of any description shall be brought onto the Club premises at any time.

PHOTOGRAPHS

No person shall take photographs on the Club premises.

PRIVATE FUNCTIONS

The private dining room within the Club premises is available for use by The Hongkong Japanese Club Members for private functions by arrangement with The Refinery's Food and Beverage Manager.

A Member of The Hongkong Japanese Club may, subject to availability, book an area within the Club premises for an event but such area will not be a private area as it cannot be fully enclosed. The only exception would be if the entire venue is booked, say, on a Sunday or Public Holiday when the Club is officially closed to other Members. In these circumstances, the entire venue will be considered as a private area booked for private functions and the normal restrictions will not apply.

VALUABLES ETC.

The Hongkong Japanese Club Members shall be responsible for the safety and security of their own property and belongings (including valuables) brought onto the Club premises. The Club accepts no responsibility for the loss of, theft of, or damage to, any property or belongings (including valuables) of any Member of The Hongkong Japanese Club, including any valuables placed with any officer or employee of the Club. Any Member of the Hongkong Japanese Club or his/her guests who place or otherwise leave any of his/her/their property or belongings (including valuables) with any officer or employee of the Club shall do so at his/her/its own risk.