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Dear Members,

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The Hongkong Japanese Club

# **Manner and Etiquette**

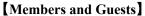
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The Hongkong Japanese Club would like to request for your cooperation on the following matters:

# **Standard of Conduct**

Anyone using the Club shall, at all times conduct themselves in a manner which is courteous and respectful of the rights of others, including the Club Staff. No one, while of the Club premises, may act in an unsafe, rude, offensive, threatening manner. The Club Management must ask any person to leave the Club premises against illegal, unruly or immoral behavior.

[Membership Card] The Club Membership is non-transferable. Members need to bring along their own membership card. The Membership card in not lend to anyone.



A member must accompany all guests at all times when utilizing

the Club's facilities. Members are responsible for their guests. Any activities may be taken after the member's arrival.



Smoking, including electronic cigarette in indoor public places is strictly prohibited. Smoking is only allowed outside, please act accordingly. Members are responsible for their guests as well.

In accordance with the amended Smoking(Public Health) Ordinance(Cap.371), the manager of a no smoking area is empowered to enforce the relevant law to ensure no person shall smoke in the premises and request the smoker to provide his identification. He may call for police assistance. Also, we may refer to The board of the Committee by Articles of Association 6.4 「Disqualification by Resolution of the Committee」

#### Alcohol

In accordance with the laws of Hong Kong, no person under the age of 18 is permitted to consume any alcoholic beverage on Club premises. Club Staff may request proof of age before serving alcohol and may refuse service to any person.

# [Mobile phones]

Mobile phones and electronic devises must be turned off or switched to "mute" or "vibration" mode. They may be used in designated areas, at 5<sup>th</sup> and 9<sup>th</sup> floor along the elevator corridors. The Club Management reserves the right to restrict any usage of any communication device.

**[Dress Code]** At the SAKURA restaurant, rubber sandals, singlets, knee-length pants, shorts & torn denim jeans are not allowed.

**[Children]** When accompanied by their parent member or member's guest, children over the age of 12 may be admitted in the SAKURA restaurant.

#### **Baby Caring**

Members are requested to fold the strollers at the restaurant. Members are requested to use discretion when breast feeding in the Club. Diaper changing in public area is not permitted. Designated toilets and nursing room are equipped for these purposes.

#### [Lost Property]

Members who leave any property brought into Club premises do so at their own risk. The Club shall not be responsible for the return of any lost, stolen or misplaced item.

### [Liabilities]

The Club shall not be liable for any loss or damage to any article or property brought into Club premises. The Club shall not be liable for any injury caused to any person in Club premises.

## [Reciprocal Clubs]

Please observe the rules and manners while inside the premises at our reciprocal clubs.

We ask for your kind cooperation with consideration to manners and etiquette.