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# **Manner and Etiquette**

The Hongkong Japanese Club would like to request for your cooperation on the following matters: **[Standard of Conduct]** 

We value every member, and please keep your behaviour to be courteous and respectful to other premises users as well as our staff. We will have no tolerance to any unsafe, rude, offensive or any threatening behaviour inside the premises, and our Club Management may ask any person to leave the premises against any suspected illegal, unruly, or immoral behaviour.

# [Membership Card]

Club Membership is non-transferable, and members need to bring along their own membership cards when using the Club facilities. Membership Card is only for own usage and is not allowed to be used by anyone else.

## [Members and Guests]

During the usage of the facilities, guests should be accompanied by members at all time and the corresponding member should be responsible to the guests invited. And the facilities cannot be utilized before member's arrival.

## [Smoking]

Smoking, including electronic cigarette, in indoor public area is strictly prohibited, please comply with the house rules that smoking is only allowed in the outside area, and members are holding full responsibilities to the guests as well.

%In accordance with the amended Smoking (Public Health) Ordinance (Cap.371), the manager of a no smoking area is empowered to enforce the relevant law to ensure no person shall smoke in the premises and to request the smoker to provide his identification. He may call for police assistance for the situation. Also, we may enforce the right referring to the board of the Committee by Articles of Association 6.4 「Disqualification by Resolution of the Committee」

# [Alcohol]

In accordance with the laws of HKSAR, no person under the age of 18 is permitted to consume any alcoholic beverage inside the Club premises. Club staff may request the proof of age before serving alcoholic beverage and may refuse to service anyone who cannot provide the age proof.

## [Mobile phones]

Mobile phones and other electronic devices must be turned off or be switched to "mute" or "vibration" mode. Members are requested to use the devices in designated areas, such as the elevator corridors located at 5<sup>th</sup> and 9<sup>th</sup> floor. The Club Management reserves the right to restrict any usage of any communication device.

#### [Restaurant Reservation]

The Club may release the reserved table for other walk-in members after 15 minutes of the reservation time.

#### [Dress Code]

At the SAKURA restaurant, rubber sandals, singlets, knee-length pants, shorts & distressed denim jeans are not allowed.

#### [Children]

Children of aged 12 or above, if accompanied by their parent member or member's guest, may be admitted in the SAKURA restaurant.

#### [Baby Caring]

Members are requested to have the strollers folded at the restaurant. As diaper changing in the public area is prohibited, please use the disabled toilet for changing diaper or breastfeeding.

#### [Function Room]

In accordance with the Club articles and rules, the Club reserves the right to decline any illegal, political, religious and/or sales related activities. In case of the captioned activities, by the club's judgement, the club may stop the activity and ask any person to leave the Club premises.

## [Lost Property]

Do not leave your belongings unattended in the club at any time. Anytime the Club takes no responsibility for any lost, stolen or misplaced item. The member accepts all responsibility.

## [Liabilities]

The Club shall not be liable for any loss or damage to any article, belongings or property brought into Club premises, as well as any injury caused to any person in the Club premises.

#### (Reciprocal Clubs)

Please comply with the rules and manners while inside the premises at our reciprocal clubs.